



NEVADA STATE OFFICE OF ENERGY  
STACEY CROWLEY, DIRECTOR  
775 North Roop Street, Suite 202  
Carson City, Nevada 89701  
(775) 687-1850

<AFN #>  
<PROJECT>

## ANNUAL COMPLIANCE REPORT FOR RENEWABLE ENERGY TAX ABATEMENT PARTICIPANTS

### **INSTRUCTIONS**

1. All information to be provided in this Annual Compliance Report shall be from either the date of approval of the partial tax abatements by the Director or the date of the last filed Annual Compliance Report, whichever is applicable.
2. The Annual Compliance Report and all accompanying documents must be received by 5:00 p.m. on or before the date of the anniversary of the Abatement Agreement related to the project with the above AFN. A thirty-day extension may be granted upon a request in writing and subject to approval by the Director. An Annual Compliance Report will not be deemed filed unless and until all the questions, appropriate tables, and accompanying documents are received by the Director.
3. If any or all of the ownership of the project has been sold or transferred to a successor-in-interest, then the successor-in-interest must be identified in this Annual Compliance Report and information from the successor-in-interest must be provided as required.
4. Your response to the Annual Compliance Report shall consist of supplying information for the Required Information below, Schedule 1, Schedule 2 and any supporting documentation necessary to demonstrate compliance with the relevant regulations (LCB File No. R094-10).

### **REQUIRED INFORMATION (Please provide your answers on a separate sheet with each answer appropriately numbered or identified.)**

1. Please state current status of the project at the time of filing this report. If the project is operational at the time of filing this report, please provide the following information:
  - (a) Total capital investment (actual)
  - (b) Percentage of total capital investment expended in Nevada (this data is for information purposes only)
  - (c) Nameplate capacity (actual)
  - (d) Transmission line capacity, length, size (actual)
  - (e) A copy of a valid state business license
  - (f) Status of any permits, authorizations or other approvals as described in the approved application
  - (g) Current list of number of full time and part time employees (both construction and permanent) throughout the life of the project.



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2. Please report taxable purchases (annual totals) from line 26 of your Combined Sales and Use Tax Returns or from line 23 of your Consumer Use Tax Returns, for Renewable Energy Abatement, provided by/to the Nevada State Department of Taxation. Please provide a copy of said return(s) with this report.
3. If the project is completed at the time of the filing of this Annual Compliance Report, please state the final capital investment in the project. Per Section 24 of the regulations (LCB File No. R094-10 and NRS 701A.365(f) ) please set out separately:
  - (a) All expenditures for assets purchased in Nevada that qualify as section 1245 property as that term is defined in 26 U.S.C. § 1245 where the asset was associated with and was an integral part of the facility; and
  - (b) For any asset listed in subparagraph (a), any capitalized interest paid for that asset.
4. Please provide evidence that each full-time employee who was engaged in the construction of the project was provided health insurance as required by NRS 701A.365(d)(4)(I) or 701A.365(e)(4)(I). For each employing contractor or subcontractor on the project, the evidence shall include at minimum:
  - (a) Evidence of the scope of coverage provided by the insurer that describes or evidences the coverage and exclusions from coverage for the policy or policies under which the construction employees on the project were covered.
  - (b) Third party certification of coverage provided to employees and their dependents, where applicable.
  - (c) Copy of sample letter or transmittal wherein new and existing employees were offered insurance by the employer.
5. Please provide the current list (at the time of filing this report) of a) all contractors, subcontractors, or others who have been recognized as being entitled to claim the partial sales and use tax abatement, and b) all contractors and subcontractors that engaged in construction activities at the site of the facility.
6. Please identify and describe any “significant change” to the project that has occurred since the execution of the abatement agreement regarding this project or since the last filed Annual Compliance Report. Section 12 of the regulation defines a “significant change” as follows:



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“Significant change” means a substantive and material change in the size or scope of a project or facility from that described in an application and includes, without limitation:

1. A change of more than 10 percent in:
  - (a) The size or location of the land on which the project or facility is located;
  - (b) The size of a building or ancillary structure;
  - (c) The generating capacity of the facility or the output capacity for a facility for the generation of process heat from solar renewable energy;
  - (d) The estimated cost of any building or ancillary structure or other property to which the partial abatement of taxes would be applicable;
  - (e) The amount of the partial abatement of taxes which the applicant is seeking; and
  - (f) The ownership of or any ownership interest in the project or facility.
2. A change in the schedule or ability to meet the time commitments established in the application.
3. Any similar substantive and material change in the information upon which an applicant relies in establishing eligibility for a partial abatement of taxes.



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**SCHEDULE 1 – CONSTRUCTION EMPLOYEES**

**INSTRUCTIONS**

1. Put appropriate information in all blanks in Table 1. If there is no data for a particular box, enter 0.
2. Total the columns in Table 1 and put the total number in the “TOTAL” boxes for each column.
3. Perform the mathematical calculations requested in Table 2 and put the appropriate numbers in the appropriate boxes.
4. In order to get a sampling of the documentation for compliance, we have identified two weeks within the 2<sup>nd</sup> quarter of construction (first year of construction. Not applicable for subsequent years) for which to gather information. For the weeks highlighted in Table 1, please attach documentation to verify each of the entries in the row. Please label each packet of documents with the corresponding week number. The documents that should be provided for each week should include:
  - a. Work rosters for each contractor or subcontractor.
  - b. Payroll journals or other printouts of actual wages paid by each contractor or subcontractor.
  - c. For the employees who are considered Nevada residents, copies of their valid government IDs (such as Nevada driver’s licenses, etc.)

If this annual report is for a year beyond your first, and you had construction at any time during this year, please use Table 2. Please supply two separate weeks of backup payroll documentation from two separate months of construction (example: if construction ran from October 1-January 15, please supply a week of payroll from October and a week of payroll from December).



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**Table 1**

<b>SCHEDULE 1, TABLE 1: 2<sup>nd</sup> Quarter, First year, Construction Employees</b>				
<b>WEEK</b>	<b># OF EMPLOYEES</b>	<b>TOTAL HOURS</b>	<b>TOTAL GROSS WAGES PAID</b>	<b># OF NEVADA RESIDENTS</b>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
<b>TOTALS</b>				

**SCHEDULE 1 (cont.)**

<b>SCHEDULE 1, TABLE 2: 2<sup>nd</sup> Quarter Construction Employees, Summary</b>	
<b>AVERAGE # OF CONSTRUCTION EMPLOYEES IN Q2</b> (Total # of Employees / 13 = Avg. # of Employees)	
<b>AVERAGE CONSTRUCTION EMPLOYEE WAGES ONLY (EXCLUDING ADMIN AND MANAGEMENT EMPLOYEES) IN Q2</b> (Total Gross Wages / Total Hours = Avg. Wages)	
<b>AVERAGE # OF NEVADA RESIDENT CONSTRUCTION EMPLOYEES</b> (Total # of NV Residents / 13 = Avg. # of Residents)	
<b>PERCENTAGE OF NV RESIDENT CONSTRUCTION EMPLOYEES</b> (Avg. # of NV Residents / Avg. # of Employees x 100 = Percentage of NV Resident Employees)	<b>%</b>



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**Table 2**

<b>SCHEDULE 1, TABLE 2: Subsequent Years Construction Employees</b>			
<b>DATE RANGE</b>	<b># OF EMPLOYEES</b>	<b>TOTAL HOURS</b>	<b>TOTAL GROSS WAGES PAID</b>

(PLEASE CONTINUE TO THE FOLLOWING PAGE)



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**SCHEDULE 2 – OPERATIONAL EMPLOYEES**

**INSTRUCTIONS**

1. If the project is not operational at the time of filing of this Annual Compliance Report, then just write N/A in the first box and do nothing further with Schedule 2.
2. If the project subject to this Annual Compliance Report became operational since the date of approval or since the last Annual Compliance Report was filed, then provide appropriate information in each of the boxes in Table 1 **for each of the four weeks preceding the preparation of this Annual Compliance Report**. If there is no data for a particular box, enter 0.
3. Total the columns in Table 1 and put the total number in the “TOTAL” boxes for each column.
4. Perform the mathematical calculations requested in Table 2 and put the appropriate numbers in the appropriate boxes.
5. In order to get a sampling of the documentation for compliance, we have identified two weeks within the four-week reporting period for which to gather information. For the two weeks highlighted in Table 1, please attach documentation to verify each of the entries in the row. Please label each packet of documents with the corresponding week number. The documents that should be provided for each week should include:
  - a. Payroll journals or other printouts of actual wages paid by the operator of the project.



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<b>SCHEDULE 2, TABLE 1: Operational Employees</b>			
<b>Date of Operation:</b>			
<b>DATES</b>	<b># OF EMPLOYEES</b>	<b>TOTAL HOURS</b>	<b>TOTAL GROSS WAGES PAID</b>
<b>Week of:</b>			
*			
*			
<b>TOTALS</b>			
* provide information from this week in Table 2			

<b>SCHEDULE 2, TABLE 2: Operational Employees Summary</b>	
<b>AVERAGE OPERATIONAL EMPLOYEE WAGES FOR WEEK AT ISSUE</b> (Total Gross Wages / Total Hours = Avg. Wages)	